

Mercer Public Library
Board of Trustees Regular Meeting MINUTES
Monday, April 13, 2026 at 5:00 p.m.
Mercer Public Library – 2648 Margaret St, Mercer, Wisconsin 54547

- 1.0 Call to order:** President Lutgen called the meeting to order at 5:02 p.m.
- 2.0 Pledge of Allegiance**
- 3.0 Roll call of members:** In attendance in person: Dorothy Bangle, Callie Bates, Mary Warren, Roxanne Lutgen, Library Director Julia Pusateri. In attendance by Zoom: Sharon Smith-Leiterman
Absent: Janet Dowdall, Town Liaison Scot Lundquist, School Liaison Renae McMurray.
- 4.0 Open comment & correspondence:** Letter of Resignation received from Roxanne Lutgen, President and Trustee of Mercer Public Library Board, effective April 12, 2026. Lutgen was elected to the Mercer Town Board, and will serve the library as the Town Liaison to the Library. Copy of letter attached.
- 5.0 Approval of previous meeting's minutes:**
March 9, 2026 Regular Meeting – Motion by Bates to approve minutes as corrected, second by Smith-Leiterman; Motion passed unanimously.
- 6.0 Treasurer's report and bills payable:** Bangle presented the treasurer's report and reviewed the bills to be paid. Warren made a motion, seconded by Bates, to accept the treasurer's report and pay the bills; Motion carried unanimously.
- 7.0 President's report:** Discussed in open comments.
- 8.0 Library Director's report:** Pusateri provided a written report. A verbal overview of the report was given. Discussion ensued on outdoor landscape planning with the Board agreeing that further exploration should be done by Pusateri.
- 9.0 Committee reports**
- 9.1 Friends of the Library: Report was given by Warren. Earth Day Fair is April 17, 2026 with recycling and different groups having information tables. No action required.
- 9.2 Mercer School representative: No report
- 10.0 Unfinished Business**
- 10.1 Update and Discussion/Action- Library renovations: Pusateri gave update. No action taken.
- 10.2 Update and Discussion/Action regarding building insurance policy: Motion by Warren to table until May meeting, Bangle 2nd; Motion passed unanimously.
- 11.0 New Business**
- 11.1 Discussion/action regarding Library Policies
- 11.1.1 III. Patron Responsibilities and Conduct: Motion by Bangle, 2nd by Lutgen to approve; Motion passed unanimously.
- 11.1.2 XVII. Reading Room and Friends Room: Motion by Bangle, 2nd by Smith-Leiterman to table until May meeting; Motion passed unanimously.

11.2 Northern Waters Library Network Agreements

11.2.1 NWLN Compliance: Motion by Bangle, 2nd by Bates to sign agreement; Motion passed unanimously.

11.2.2 NWLN Privacy & Confidentiality Policy: Motion by Warren, 2nd by Bates to sign agreement; Motion passed unanimously.

11.2.3 Collection Development Grant Agreement: Motion by Warren, 2nd by Smith-Leiterman to sign agreement; Motion passed unanimously.

11.2.4 WLA Membership Grant Agreement: Motion by Bates, 2nd by Bangle to sign agreement; Motion passed unanimously.

11.3 Dedication of space for memorial to Alli Mondrowski: Motion by Warren to approve the memorial space as presented by Pusateri, 2nd by Bates; Motion passed unanimously.

11.4 Resolution regarding FY 2024 and FY 2025 unspent funds: Motion by Warren to sign and present to Town of Mercer, 2nd by Bates; Motion passed unanimously.

12.0 Next regular meeting: May 11 at 5:00 p.m.

13.0 Adjourn: Meeting adjourned at 6:55 p.m.

Minutes recorded by: Mary E Warren