

Mercer Public Library
Board of Directors Regular Meeting MINUTES

Monday, March 9, 2026 at 5:00 p.m.

Mercer Public Library – 2648 Margaret St, Mercer, Wisconsin 54547

- 1.0 Call to order:** President Lutgen called the meeting to order at 5:00 p.m.
- 2.0 Pledge of Allegiance**
- 3.0 Roll call of members:** In attendance in person: Dorothy Bangle, Callie Bates, Janet Dowdall, Mary Warren, Roxanne Lutgen, Town Liaison Scot Lundquist, Library Director Julia Pusateri. In attendance by Zoom: Sharon Smith-Leiterman Absent: School Liaison Renae McMurray.
- 4.0 Open comment & correspondence:** Pusateri stated that many positive comments have been made re: the renovation and people were happy to have Library reopened
- 5.0 Approval of previous meeting's minutes:**
 - February 9 Regular Meeting** – Motion by Bates, second by Bangle; approved unanimously
 - February 25 Special Meeting** -Motion by Dowdall, second by Bates; approved unanimously
- 6.0 Treasurer's report and bills payable:** Bangle presented the treasurer's report and reviewed the bills to be paid. Warren made a motion, seconded by Bates, to accept the treasurer's report and pay the bills. Motion carried unanimously.
- 7.0 President's report:** No action
- 8.0 Library Director's report:** Pusateri provided a written report. A verbal overview of the report was given.
- 9.0 Committee reports**
 - 9.1 Friends of the Library: Report was given by Warren. Vice President to be voted on at next Friends meeting. No action required.
 - 9.2 Mercer School representative: No report
- 10.0 Unfinished Business**
 - 10.1 Update and Discussion/Action- Library renovations: Pusateri gave update-request will be made to Town to approve bill, then write and hold check made to the company, 'Room' for the Meeting Pods until reimbursement received from Grant
 - 10.2 Update and Discussion/Action regarding building insurance policy: Email correspondence from Town clerk on March 9, 2026 states that Insurance Co 'will review the building value for replacement and have underwriting give their recommendations for any changes and loss prevention. Personal property coverage as well.' No action taken.
- 11.0 New Business**
 - 11.1 Discussion/action regarding Library Policies:
 - 11.1.1 I. Mission and Goals: Motion by Warren, second by Bates to approve policy. Motion carried unanimously.
 - 11.1.2 VI. Volunteers and Friends: Motion made by Dowdall to approve with changes, second by Bates. Motion carried unanimously.

11.2 Discussion/action on Financial Approval Policy: Motion made by Lutgen, second by Bangle to have Pusateri merge existing Purchasing Policy into a new Financial Approval Policy and bring back for further discussion/action before end of year.

11.3 Discussion/action on updates to Personnel Policy: No action taken.

12.0 Adjournment: Lutgen adjourned meeting at 6:47PM

Minutes recorded by Mary E Warren