

Mercer Public Library
Board of Directors Regular Meeting
Monday, November 11, 2024 at 5:00 p.m.
Mercer Public Library – 2648 Margaret St, Mercer, Wisconsin

- 1.0 Call to order:** President Bugni called the meeting to order at 5:00 p.m.
- 2.0 Pledge of Allegiance**
- 3.0 Roll call of members:** In attendance in person: Judy Bugni, Dorothy Bangle, Mike Nelson, Roxanne Lutgen, Mary Warren, Library Director Julia Pusateri, School Liaison Renae McMurray, Town Liaison Scot Lundquist. Public attendees: Beth Wetzler, Sharon Smith-Leiterman
- 4.0 Open comment & correspondence:** none
- 5.0 Approval of previous meeting's minutes:** Motion by Lutgen, seconded by Bangle, to approve the meeting minutes from the Monday, October 14, 2024 meeting as presented. Motion carried unanimously.
- 6.0 Treasurer's report and bills payable:** Bangle presented the treasurer's report and reviewed the bills to be paid. Warren made a motion, seconded by Lutgen, to accept the treasurer's report and pay the bills. Motion carried unanimously.
- 7.0 President's report:**
- 8.0 Library Director's report:** Pusateri provided a written report. A verbal overview of the report was given.
- 9.0 Committee reports**
- 9.1 Friends of the Library: Report was given by Warren. No action required. Friends of Library meeting is tomorrow, November 12.
- 9.2 Mercer School representative: Report was given by McMurray. No action required.
- 10.0 Unfinished business**
- 10.1 Wisconsin "Flexible Facilities Program" grant award. Updates on nearly all quotes received. Project timeline created. Pre-agreement document needs to be signed and submitted by mid-November.
- 10.2. Request for registers of Library accounts held by municipal governance. No additional updates at this time.
- 10.3. 2025 Library Budget Request. Discussion of 2025 Library Budget Request was held. Attendance at both the Iron County and Mercer Town meetings this week was encouraged.
- 11.0 New business**
- 11.1 Review of Library Policies
- 11.1.1. V. Responsibilities and Authorities of the Library Board (Bylaws) and Appendix E. Trustee Qualifications Policy. Bangle made a motion, seconded by Lutgen, to make changes to Section V and Appendix E as presented. Motion carried unanimously.
- 11.1.2 XXIV. Records Retention Policy and Appendix L. Public Library Records Retention Schedule. Bangle made a motion, seconded by Warren, to make changes to Section XXIV and Appendix L as amended. Motion carried unanimously.

- 11.1.3. XXVIII. Review and Revision of Library Policies. Lutgen made a motion, seconded by McMurray, to make changes to Section XXVIII as presented. Motion carried unanimously.
- 11.2 Approval of reimbursement for expenses related to Library Director Certification courses. Warren made a motion, seconded by Bangle, to approve reimbursement for expenses related to Library Director Certification. Motion carried unanimously.
- 11.3 Vacant Library Assistant Position. Warren made a motion, seconded by McMurray, to approve posting of the Library Assistant Position at range of \$16 - \$18 per hour, not to exceed 25 hours per week, with posting of position effective immediately. Motion carried unanimously.
- 11.4 Approval of Northern Waters Library Service 2025 Member Library Agreement. Motion made by Warren and seconded by Bangle to approve the Northern Waters Library Service 2025 Member Library Agreement as presented. Motion carried unanimously.

12.0 Adjournment:

- 12.1 Next regular meeting scheduled for December 9, 2024 at 5:00 PM.
Reminder for Board members to attend the Iron County meeting on November 12 and the Town of Mercer meeting on November 14 in support of the 2025 Library budget.
- 12.2 Adjourn: Meeting adjourned by Bugni at 7:15PM

Minutes recorded by Michael Nelson